

# TERMS AND CONDITIONS OF PARTICIPATION

created on 20.03.2026

**International Online Conference  
Women in Project Management**

Project Management Institute Poland Chapter

**“Empowered Leadership in the New Era”**



Women in Project  
Management  
PMI Poland

## I. GENERAL PROVISIONS

1. The International Conference "Women in Project Management – Empowered Leadership in the New Era" (hereinafter referred to as the "Conference") is organized by **Project Management Institute Poland Chapter**, with its registered office in Warsaw (02-672), ul. Domaniewska 47/10, entered into the Register of Associations of the National Court Register under KRS number 0000167986, NIP: 525-227-89-73, REGON: 015543424 (hereinafter referred to as the "Organizer").
2. The Conference will take place on **May 12, 2026**, via Microsoft Teams platform. The Organizer reserves the right to change the online platform no later than 14 days before the Conference, provided that the new platform meets similar technical standards.
3. The official website of the event is: <https://wipm.pmi.org.pl/>.
4. The official language of the Conference is **English**.
5. All times mentioned in these Regulations refer to the **Warsaw, Poland time zone (CET/CEST)**.
6. These Regulations define the rules for registration, payment, participation, and the rights and obligations of the Participants and the Organizer.

## II. REGISTRATION AND PARTICIPATION

1. Participation in the Conference is subject to: a) Completing the registration form available on the official website. b) Accepting these Regulations. c) Paying the participation fee in accordance with the terms specified in Section III.
2. After successful registration and payment, the Participant will receive a confirmation email.
3. Access links to the Microsoft Teams platform will be sent to the email address provided during registration no later than 24 hours before the event starts.
4. The Organizer reserves the right to change the list of speakers or the agenda for reasons beyond the Organizer's control.

## III. FEES AND PAYMENTS

1. The standard price for a Conference ticket (Regular Price) is **197 PLN**.
2. **Discounts and Promotions:**
  - a) **Early Bird:** A 20% discount (price: 125 PLN) applies to registrations and payments completed by **March 31, 2026, 11:59 PM (Warsaw time)**.
  - b) **PMI Members:** Active members of the Project Management Institute are entitled to a **permanent 20% discount**.
  - c) **Group Discount:** Groups of **5 or more people** from the same organization are entitled to a **permanent 10% discount** per person. To buy a ticket with the group discount, please contact the Organizers via email: [wipm@pmi.org.pl](mailto:wipm@pmi.org.pl)
3. Discounts can be combined.
4. **Payment Terms:** The participation fee must be paid within **5 days** from the date of registration. Failure to pay within this period may result in the cancellation of the registration.
5. All payments are processed via the payment gateway indicated on the website.

#### IV. TECHNICAL REQUIREMENTS

1. To participate in the online Conference, the Participant must have: a) A device with internet access (PC, laptop, tablet, or smartphone). b) An updated version of Microsoft Teams (app or web browser version). c) A stable internet connection (minimum 2 Mbps download/upload recommended). d) Functioning speakers or headphones.
2. The Organizer is not responsible for technical issues resulting from the Participant's hardware or internet connection.

#### V. CANCELLATION AND WITHDRAWAL

1. **Resignation:** The Participant may resign from the Conference and receive a **100% refund** if the resignation is submitted in writing (via email to [wipm@pmi.org.pl](mailto:wipm@pmi.org.pl)) no later than **May 1, 2026**.
2. **Right of Withdrawal (Consumer Rights):**  
The Consumer may exercise the right to withdraw from the agreement and receive a full refund until **April 2, 2026**. After this date, due to the preparation of individual access rights and digital content delivery, the right to withdraw is waived by the Participant.

#### VI. RECORDINGS AND INTELLECTUAL PROPERTY

1. All materials presented during the Conference are protected by copyright law. Recording, copying, or distributing the content of the Conference without the Organizer's written consent is strictly prohibited.
2. **Access to VOD (Video on Demand):** The Organizer does not provide any recordings of the Conference after the event concludes. Participation is limited to the live broadcast on May 12, 2026.

#### VII. COMPLAINTS

1. Any complaints regarding the Conference must be sent to the email address: [wipm@pmi.org.pl](mailto:wipm@pmi.org.pl).
2. The complaint should include the Participant's name, email address, and a detailed description of the issue.
3. The Organizer will respond to the complaint within **14 days** of its receipt.

#### VIII. PERSONAL DATA PROTECTION (GDPR)

1. The Administrator of personal data is **Project Management Institute Poland Chapter**, ul. Domaniewska 47/10, 02-672 Warsaw.
2. Personal data is processed for the purpose of organizing the Conference, processing payments, and (if separate consent is given) for marketing purposes.
3. The Participant has the right to access, rectify, delete, or limit the processing of their data. Detailed information is available in the Privacy Policy on the website.

## **IX. FINAL PROVISIONS**

1. In matters not regulated by these Regulations, the provisions of the **Polish Civil Code** and the **Act on Consumer Rights** shall apply.
2. Any disputes shall be settled by the court having jurisdiction over the Organizer's registered office.
3. These Regulations are effective as of the date of publication on the website.